

**BOARD OF REVIEW
Minutes**

May 14, 2015

City Hall Conference Room

4:00 pm

CALL TO ORDER:

Lori Gosz called the meeting to order at 4:00 pm.

ROLL CALL:

Present were Mel Edinger, Larry Van Frachen, Betty Nies, Bob Brick and City Administrator/Clerk-Treasurer Lori Gosz. Also present was Accurate Appraisal Representative Jim Danielson.

NOMINATION FOR CHAIRMAN:

Motion – Gosz moved to nominate Mel Edinger as Chairperson for the 2014 Board of Review. Seconded by Van Frachen.

Motion – Gosz moved to close nominations and cast a unanimous ballot for Mel Edinger as Chairperson for the 2015 Board of Review. Seconded by Van Frachen. Call vote. Motion carried unanimously.

ANNOUNCEMENT THAT THE BOARD OF REVIEW IS NOW IN SESSION:

Chairperson Edinger announced that the 2015 Board of Review is now in session.

CONFIRMATION OF PUBLIC NOTICE:

Gosz confirmed that the Notice of the Board of Review for 2015 was published in the Brillion News on April 20, 2015 and that the agenda for this meeting of Board of Review was posted in three public locations on Thursday, May 7, 2015.

VERIFICATION OF MANDATORY TRAINING REQUIREMENTS SPECIFIED IN SEC. 70.46 (4) WIS. STAT. HAS BEEN MET:

Gosz confirmed that the mandatory training requirements specified in Sec. 70.46 (4) Wis. Stat. has been met and that the training affidavit was submitted to the Wisconsin Department of Revenue on April 29, 2015.

RECEIVE AND REVIEW THE ASSESSMENT ROLL AND SWORN STATEMENTS FROM THE CLERK:

Assessor Jim Danielson presented the 2015 Assessment Roll which was received and verified by Administrator/Clerk-Treasurer Gosz. Gosz administered the Official Oath of Office to Jim Danielson as the Assessor for the City of Brillion for the 2015 Board of Review.

VERIFY WITH THE ASSESSOR THAT ALL CORRECTIONS OF ERROR AND OPEN BOOK CHANGES ARE INCLUDED IN THE ASSESSMENT ROLL:

Assessor Danielson verified that all corrections of error and open book changes are included in the Assessment Roll.

HEAR, DELIBERATE AND DETERMINE EACH OBJECTION CASE:

Administrator/Clerk-Treasurer Gosz reported that two objection forms for real property assessment were received by the Clerk's office, however, the Assessor was able to work with both property owners prior to this meeting of the Board of Review. Assessor Danielson explained that both were recent arm's length sales and that he made changes to the assessment values accordingly.

No other objection cases were received.

(tape was stopped at 4:18 pm)

(tape was started at 5:58 pm)

DISCUSS FUTURE MEETING DATE IF NEEDED:

None needed.

ADJOURNMENT:

Motion – Van Frachen moved to adjourn the Board of Review for 2015. Second by Nies. Call vote. Motion carried unanimously. The meeting was adjourned at 6:00 pm.

Lori M. Gosz, Secretary