

(Approved)

**WATER AND SEWER UTILITY COMMISSION
Minutes**

May 18, 2015

Brillion City Hall Conference Room

6:00 pm

CALL TO ORDER:

Chairperson Jeff Wittmann called the meeting to order at 6:00 pm.

ROLL CALL:

Present were Mayor Gary Deiter, Jeff Wittmann, Mary Jo Krueger, Wally Sonnabend, Joe Levash, Dave Schwahn, Leonard Kopidlansky, and Dan Mertens. Also present were Amy Vaclavik from McMahan, Randy Much from MCO, and City Administrator Clerk/Treasurer Lori Gosz.

GUESTS:

None.

APPROVAL OF AGENDA:

Motion – Krueger moved to approve the agenda as presented. Seconded by Mertens. Call vote taken. Motion carried unanimously.

APPROVAL OF THE MINUTES OF THE APRIL 20, 2015 WATER AND SEWER UTILITY MEETING:

Motion – Levash moved to approve the minutes of the April 20, 2015 Water and Sewer Utility meeting. Seconded by Mertens. Call vote taken. Motion carried unanimously.

APPROVAL OF VOUCHERS:

Motion – Krueger moved to approve the Water and Sewer Utility operating vouchers as listed. Seconded by Schwahn. Call vote taken. Motion carried unanimously.

CITIZEN INPUT:

A. Diane Ott – 335 N. Main Street:

Gosz explained that after she sent a letter to Diane Ott regarding the Commission's denial of her request to pay her \$100 for her help during a water main break in front of her property on N. Main Street, Ott stopped in at City hall with photos of the water on her property. She explained that Ott was not on the road right of way, but was on her own property trying to stop the water from entering her home. It was suggested that if Ott had not done what she did there might have been water damage to her property which would have resulted in a claim to the City.

Motion – Schwahn moved to pay the request of Diane Ott for \$100 and to keep the photos on file. Seconded by Mertens. Call vote taken. Motion carried.

REVIEW AND AWARD QUOTE – ANNUAL SEWER TELEVING AND CLEANING:

Gosz opened and read the quotes received as follows:

1. Speedy Clean Inc. - \$16,595.80, additional work at \$225.00 per hour.
2. Northern Pipe Equipment, Inc. - \$12,658.60, additional work at \$210.00 per hour.

(Approved)

3. Green Bay Pipe & TV, LLC - \$11,046.55, additional work at \$195.00 per hour.
4. PLC Water Jetting - \$9,679.39, additional work at \$200.00 per hour.

Motion – Schwahn moved to accept the quote from PLC Water Jetting. Seconded by Sonnabend. Motion carried.

REVIEW CONTRACT BETWEEN THE CITY OF BRILLION AND MIDWEST CONTRACT OPERATIONS, INC.:

Much explained the language changes are to what MCO is currently doing for the City. Gosz stated the City Attorney has reviewed it and made comments. She also stated that the City Attorney suggested the City's insurance agent review the language that pertains to insurance. Wittmann suggested the contract be reviewed further and then brought back to a future meeting.

INFLOW & INFILTRATION REDUCTION PROJECTS:

A. 2015 Inflow & Infiltration Reduction Project - Update:

Vaclavik reported the project on S. Columbus Avenue has begun with storm sewer work. The subcontractor doing the sanitary sewer work will begin on July 1st.

Vaclavik reported the pre-construction meeting for N. Columbus Avenue will be scheduled the week of June 1st. The subcontractor for the sanitary sewer work on N. Columbus Avenue is the same contractor (M & E Construction) as for the project south of Main.

Gosz reported property owners have been notified and will continue to be informed as the projects proceed.

Vaclavik and Gosz reported on the enforcement conference meeting with the DNR. Gosz reported that one of the property owners on Trier Street asked to be able to attend the enforcement meetings with the DNR. It was decided that the DNR would make individual contact with any property owner that have questions during the project rather than schedule special meetings with the DNR.

B. 2015 Sanitary Sewer & Lateral Televising - Update:

Vaclavik reported wet weather televising was done on all of the 2016 project streets except for Madison Street. Due to the dry season, it may be fall before they can come back to televising Madison Street.

MCO REPORT:

A. WPDES Wastewater Permit Application - Update:

Much reported this has been completed and can be taken off the agenda.

B. Capacity, Management, Operation and Maintenance (CMOM) Program – Update:

Much stated Paul Much is about ¾'s complete with this.

C. Phosphorus Limit Compliance – Update:

Much stated there is nothing to report on this until the next permit is received. A brief discussion followed on the DNR's proposed changes in interim limits.

(Approved)

D. Ryan Street Lift Station - Update:

Much reported they are starting to see some backup again. He will follow up on this with Brillion West Haven.

ENGINEER'S REPORT:

A. Ortho-P Analyzer at Waste Water Treatment Plant:

Vaclavik reviewed the Ortho-P Analyzer which is the equipment the DNR has recommended installing. It will save on chemical usage. The total cost for the equipment and installation would be \$23,341.00. Sonnabend stated we committed to do this with the DNR.

Motion – Sonnabend moved to approve the proposal for the Ortho-P Analyzer. Seconded by Kopidlansky.

It was stated that this may help for future negotiations on phosphorus limits.

Motion carried.

B. Evaluation of Viable Water Treatment Options – Update:

No report.

C. Development of New Water Supply - Update:

i. Well #5 – Updates:

A. Sam's Well Drilling Contract – Final Application for Payment #2 Request:

Vaclavik reported she contacted Jake Ramacker from Sam's Well Drilling. They are not willing to split the cost of the grout. Vaclavik stated they are at an impasse with the City. She reported he would take it back to his boss. The consensus was to wait for their response.

B. Well #5 Pumphouse & Softener Facilities Modifications – General Construction:

Vaclavik reported Well #5 has been running. MCO is still working on punch list items on controls with the contractor. Schwahn asked if there has been any further contact from Scott Trochtra. Vaclavik stated Scott Trochtra had a home softener company look at his softener. Vaclavik asked if he was going to submit something to the City. Trochtra has not submitted anything to date.

Schwahn suggested taking a tour of the well houses at a future meeting. It was suggested taking the tour in June and inviting the City Council to attend.

6:43 PM - Randy Much left the meeting at this time.

ii. Well #6 – Updates:

1. Layne Christensen – Geophysical Survey Update:

Vaclavik reported that Pat Jurek from Layne Christensen is working on developing a bedrock contour map. He will do more field testing next week and should have a final report in June or July.

(Approved)

Mayor Deiter suggested more education on water usage. Krueger stated she agrees in education, but not to place bans on usage. Let the consumer be responsible for their usage. Our job is to provide the water.

CHAIRMAN:

No report.

ADMINISTRATOR:

A. Financing of Capital Projects:

Gosz asked the Commission to review the list of capital items that need to be financed. It was suggested to hold off on the van replacement, since the van only has 60,000 miles on it. We need more repair documentation.

Motion – Krueger moved to recommend to City Council to borrow \$100,000.00 from Calumet County Bank for the Ortho-P Analyzer, the painting of the Main Lift Pump and pipes, and the last section of the reed bed cleaning. Seconded by Levash. Motion carried.

CITY CLERK/TREASURER:

No report.

OLD BUSINESS:

No report.

NEW BUSINESS:

Levash suggested, due to the phosphorus limit concerns, putting curbside services on the agenda in June to make a policy change recommendation to the City Council.

ADJOURNMENT:

Motion – Sonnabend moved to adjourn the meeting. Seconded by Schwahn. Motion carried unanimously. The meeting was adjourned at 7:10 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer