

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

May 26, 2015

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Bob Brick, Mel Edinger, Crystal Fhlug, Betty Nies, Wally Sonnabend, Larry Van Frachen, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Fire Chief Rich Janke, and Police Chief JoAnn Mignon.

GUESTS:

Erick Burich and Joey Diener.

APPROVAL OF THE AGENDA:

Motion – Edinger moved to approve the agenda. Seconded by Van Frachen. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
MAY 11, 2015:**

Motion – Sonnabend moved to approve the minutes of the May 11, 2015 Committee of the Whole. Seconded by Nies. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

FINANCING & PURCHASING:

A. Review of Vouchers:

1. General Fund - \$91,605.32:

Motion – Edinger moved to recommend to City Council to approve the General Fund vouchers in the amount of \$91,605.32. Seconded by Brick. Call vote taken. Motion carried.

B. Reserves - \$26,180.62:

Motion – Sonnabend moved to recommend to City Council to approve the Reserves Expenditure vouchers in the amount of \$26,180.62. Seconded by Van Frachen. Call vote taken. Motion carried.

C. Contingency - \$345.69:

Motion – Van Frachen moved to recommend to City Council to approve the Contingency Expenditure voucher in the amount of \$345.69. Seconded by Edinger. Call vote taken. Motion carried.

D. TIF Expenditures - \$6,359.50:

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Motion – Edinger moved to recommend to City Council to approve the TIF Expenditure vouchers in the amount of \$6,359.50. Seconded by Van Frachen. Call vote taken. Motion carried.

B. Review of License Applications:

1. Operator Licenses - New: Katherine M.R. Stange, Brittany S. Loose, Marian J, Koch, Heather R. Borseth, Sarah Clavers, Allan C. Muehlbauer, Derek Nettekovan, Jessica Behnke, Christa Stockton, Dedra Piepenburg, Sarah Skenandore:

Motion – Edinger moved to recommend to City Council to grant an Operator License to: Katherine M.R. Stange, Brittany S. Loose, Marian J, Koch, Heather R. Borseth, Sarah Clavers, Allan C. Muehlbauer, Derek Nettekovan, Jessica Behnke, Christa Stockton, Dedra Piepenburg, and Sarah Skenandore. Seconded by Van Frachen. Call vote taken. Motion carried.

2. Operator Licenses – Renewal: Dorene Spatchek, Susan M. Smet, Lisa A. Robley, Bryan R. McVey, Pamela J. Faris, Connie S. Peel, Lynn Behnke:

Motion – Brick moved to recommend to City Council to grant an Operator License to Dorene Spatchek, Susan M. Smet, Lisa A. Robley, Bryan R. McVey, Pamela J. Faris, Connie S. Peel, and Lynn Behnke. Seconded by Edinger. Call vote taken. Motion carried.

3. Temporary Operator License – Samantha Schwahn:

Motion – Nies moved to recommend to City Council to grant a Temporary Operator License to Samantha Schwahn. Seconded by Sonnabend. Call vote taken. Motion carried.

4. Class B Beer & Class C Liquor Combination License: New – ACAKDCA, LLC for Ethel’s Pub & Grill:

Motion – Edinger moved to recommend to City Council to grant a Class B Beer & Class B Liquor Combination License to ACAKDCA, LLC for Ethel’s Pub & Grill from June 1, 2015 to June 30, 2015. Seconded by Van Frachen. Call vote taken. Motion carried.

5. Temporary Class B Beer License: New – Brillion Area Jaycees for Brillion Fest Activities at Peters Park:

Motion – Sonnabend moved to recommend to City Council to approve a Temporary Class B Beer License to the Brillion Area Jaycees for Brillion Fest activities at Peters Park. Seconded by Nies. Call vote taken. Motion carried.

C. Review of Payroll:

Motion – Sonnabend moved to recommend to City Council to approve the May 1, 2015 and the May 15, 2015 Payrolls. Seconded by Wenzel. Call vote taken. Motion carried unanimously.

PROTECTION OF PERSONS & PROPERTY:

A. Fire Works Permit – Deer Run Golf Course:

Motion – Van Frachen moved to recommend to City Council to approve a Fire Works Permit for Deer Run Golf Course. Seconded by Wenzel. Call vote taken. Motion carried.

B. Fire Department Equipment Replacement Plan:

Fire Chief Janke introduced Joey Dienor and Eric Burich as future leaders of the Brillion Fire Department. Chief Janke reviewed the Equipment Replacement Plan. Plan A is the current Plan

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which will cost overall \$1-\$2 million more than Plan B. Chief Janke reported the jaws needs to be replaced. He would like to proceed and bring a cost to replace to a future meeting. He explained the Brillion Fire Department is the only jaws on the north side of Calumet County. Edinger questioned if there is any possibility of cost sharing on this. Chief Janke would like to look at grants, but now replacement of this piece of equipment is immediate.

Chief Janke reviewed Plan B. He would like to order the Tender in 2015 to take delivery in 2016. Then order a heavy rescue in 2016 to take delivery in 2017. Sonnabend recommended obtaining quotes from multiple manufactures and then selling the old equipment.

Motion – Edinger moved to recommend to City Council to allow Chief Janke to proceed with the jaws replacement and to bring quotes back to a future meeting for review and consideration. Seconded by Sonnabend. Call vote taken. Motion carried.

Wenzel questioned why the City always purchases new equipment. Chief Janke explained the Brillion Fire Department is not considered volunteer and because of ISO insurance rating new equipment gives a higher rating. He explained a 15 year equipment rotation is the limit to reduce insurance rating. ISO Rating is very important to our industry and businesses for their insurance.

Motion – Sonnabend moved to recommend to City Council to proceed with specs and quotes for a 3,500 gallon Tender. Seconded by Edinger.

Chief Janke stated before 2016 we need to commit to the Tender so we don't run into the emission standards that will go into effect in 2016.

Call vote taken. Motion carried.

Other:

Chief Janke reported because Calumet County stayed with VHF, we will run into another radio conflict with narrow banding.

CITY BUILDINGS AND GROUNDS:

No report.

PERSONNEL:

A. Closed Session per W.S.S. 19.85(1) (c) (e):

Motion – Sonnabend moved to go into Closed Session per W.S.S. 19.85(1) (c) (e). Seconded by Brick. Call vote taken. Motion carried.

The Committee went into Closed Session at 6:38 PM.

B. Open Session:

Motion – Sonnabend moved to return to Open Session. Seconded by Van Frachen. Call vote taken. Motion carried.

The Commission returned to Open Session at 7:07 PM.

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C. Police Department Staffing:

Motion – Van Frachen moved to recommend to City Council to fill the Police Department vacancies with the staff restructuring proposal as presented by Chief Mignon. Seconded by Brick. Call vote taken. Motion carried.

NEW BUSINESS:

None.

ADJOURNMENT:

Motion – Edinger moved to adjourn. Seconded by Van Frachen. Call vote. Motion carried unanimously. The meeting adjourned at 7:08 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer