

**BRILLION PUBLIC LIBRARY BOARD**  
**Brillion Public Library 10:00 A.M.**  
**March 18, 2015**

**CALL TO ORDER:**

Rev. Dr Marc Axelrod called the meeting to order at 10am.

**ROLL CALL:**

Present were: Chair Marc Axelrod, Dean Wallace, Betty Nies, Lyle Ott, and Nancy Zimpel. Also present was Library Director Chris Moede. Absent: Jeff Vande Hey, Linda Deiter, Dominick Madison, and Tammy Fischer.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited by the group.

**APPROVAL OF AGENDA:**

**Motion:** Dean Wallace moved to approve the agenda as printed. Seconded by Betty Nies.. Motion carried.

**APPROVAL OF MINUTES- February 18, 2015**

**Motion –** Dean Wallace moved to approve the minutes of the February 18, 2015, Library Board Meeting as printed and circulated. Seconded by Nancy Zimpel. Motion carried.

**COMMUNICATIONS:** The County Treasurers of Calumet and Manitowoc County sent out checks of \$49,625 for serving rural residents in Calumet County, and \$52,070 for serving Manitowoc residents. The Library also received \$700 from the Brillion Optimist Club for the Summer Reading Program. Memorial donations in the amount of \$300 were received in memory of Dolores Berge.

**LIBRARY DIRECTOR'S REPORT:**

**Circulation:** Checked out materials were down slightly, story times attendance was slightly lower as well.

**Financial:** There were some questions about a bill from Cintas.

**Motion –**Lyle Ott moved to accept the Financial Report as printed and circulated with additional bill. Seconded by Betty Nies. Motion carried.

**c. Library Happenings:**

**Automation/Technology:**

Chris participated in a strategic workshop for the City of Brillion.

**Shared System-LARS:** There was discussion about a problem with computer passwords in the Eastern Shores Library System. It was also noted that Eastern Shores was looking for a new technology person who would be able to care for and maintain computers for the Libraries in both systems. In the meantime, Marge helped us out a lot with some slow Internet issues, and Tammy Koehler help us out with some printer issues. There was also some discussion about acquiring Rosetta Stone software for language study or My Heritage genealogy software.

**Technology updates:**

Two computers were purchased but they were not compatible with our software system, so they were sent back. The Library System has given us an old PC to be used as a catalog PC. It looks like we will wait until the fall when Windows 10 comes out, then we will buy a new computer.

**Buildings and Grounds Maintenance**

**HVAC**

ACC recommended that we do not move the damper switch and that they can make the damper not leak as much. They will give us a price on a new damper if we are interested.

**Library Outside Painting-** Pribbernow will do some outdoor and indoor painting for the Library for just under \$2,000.

**Motion –**Lyle Moved to contract with Pribbernow Painting, LLC to paint the outside of the Library in an amount not to exceed \$2,000, Seconded by Dean Wallace. Motion carried.

**Other Building and grounds issues**

The elevator is working again and it passed inspection

**Library programs**

**Library Friends-** The P.U.S.H youth group will help with the Friends of the Library book sale in June.

**1000 books-** 100 people have signed up. 12 people have completed the challenge.

**Summer Reading -** The theme of the summer reading program is “Every Hero Has a Story.” We are asking our youth to be community heroes. For every hour of volunteer time a person does will put their name into a drawing for a special prize.

**Ongoing program updates-** There is bedtime math program, a Culver's draw a picture get a coupon program. And April 12th through the 18th is National Library week, and there will be a drawing for someone to win a Nintendo Wii.

**Manitowoc-Calumet Library System**

Battle of the Books were chosen. Reach out and Read is bringing in Dr. Dipesh Navsaria to talk about the importance of literacy for children. This will be at Silver Lake College.

**Library Director evaluation**

Nick Madison has shared the evaluation with Chris.

**NEW BUSINESS**

No new business.

**PRESIDENT**

Nothing.

**CITIZEN INPUT**

None

**SET NEXT MEETING DATE**

The next Brillion Public Library Board Meeting will be held on April 15, 2015 at 10:00 a.m.

**ADJOURNMENT:**

**Motion** – Betty Nies moved to adjourn the meeting. Seconded by Nancy Zimpel. Motion carried. The meeting adjourned at 10:45am.

Rev. Dr. Marc Axelrod ,Secretary