

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

May 11, 2015

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Bob Brick, Mel Edinger, Crystal Fhlug (arriving at 6:15 PM), Betty Nies, Wally Sonnabend, Larry Van Frachen, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz and Police Lieutenant Kirk Schend.

GUESTS:

Troy Jansen from Gold Cross Ambulance Service.

APPROVAL OF THE AGENDA:

Motion – Edinger moved to approve the agenda. Seconded by Van Frachen. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
APRIL 27, 2015:**

Motion – Van Frachen moved to approve the minutes of the April 27, 2015 Committee of the Whole. Seconded by Brick. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

PROTECTIONS OF PERSONS & PROPERTY:

A. Ambulance Department:

1. Review of Monthly Reports:

Jansen reviewed the April Operation Report with the Committee. He reported there were 28 calls for April. He reported year-to-date on the financials is \$24,275.93 to the positive. May is starting out good.

Jansen reported on a call to Endries International. The quick response by the Endries staff resulted positively for the individual who was recently released from the hospital.

B. Police Department:

1. Review of Monthly Report:

Schend reported on phone call fraud that has been going around. He also reported on counterfeit money that has been reported. He reported the Tahoe has been here for three (3) weeks and he is working to equip the vehicle. He is waiting on equipment parts.

C. Fire Department:

1. Review of Monthly Report:

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No report.

D. Municipal Court:

1. Review of Monthly Report:

The Monthly Municipal Court Reports were reviewed by the Committee.

CITY BUILDINGS AND GROUNDS:

A. Review of Monthly Report:

Gosz reviewed the Monthly DPW Report with the Committee.

B. Sidewalk Inspection and Maintenance Policy:

Gosz reviewed the draft Sidewalk Inspection and Maintenance Policy with the Committee.

Edinger questioned the permit fee of \$25.00 and if the fee is collected when the City does the work. Van Frachen suggested the fee be included in the overall cost to the property owner.

Gosz will make revisions and will bring the Policy back to the next Committee of the Whole Committee for consideration.

C. Upper Manitowoc River Watershed Study Task Force – Update:

Mayor Deiter reported the next meeting of the Upper Manitowoc River Watershed Study Task Force is Wednesday, May 20th.

FINANCE AND PURCHASING:

No report.

PERSONNEL:

No report.

OLD BUSINESS:

None.

NEW BUSINESS:

Mayor Deiter and City Administrator Gosz gave an update on the pre-construction meeting for the I & I Project south of Ryan Street.

Gosz reported the pre-construction meeting for the Safe Routes to School Walkway Project will be this week.

ADJOURNMENT:

Motion – Van Frachen moved to adjourn. Seconded by Sonnabend. Call vote. Motion carried unanimously. The meeting adjourned at 6:38 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer

Approved