

Approved

**COMMITTEE OF THE WHOLE  
MEETING  
Minutes**

**April 27, 2015**

**Brillion Community Center**

**6:00 PM**

**CALL TO ORDER:**

Mayor Gary Deiter called the meeting to order at 6:00 PM.

**ROLL CALL:**

Present were Mayor Gary Deiter, Alderpersons Bob Brick, Mel Edinger, Crystal Fhlug, Betty Nies, Wally Sonnabend, Larry Van Frachen, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz and Police Chief JoAnn Mignon.

**GUESTS:**

None.

**APPROVAL OF THE AGENDA:**

**Motion** – Edinger moved to approve the agenda. Seconded by Van Frachen. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF  
APRIL 13, 2015:**

**Motion** – Van Frachen moved to approve the minutes of the April 13, 2015 Committee of the Whole. Seconded by Brick. Call vote. Motion carried unanimously.

**CITIZEN INPUT:**

None.

**FINANCING & PURCHASING:**

**A. Review of Vouchers:**

**1. General Fund - \$105,159.63:**

**Motion** – Edinger moved to recommend to City Council to approve the General Fund vouchers in the amount of \$105,159.63. Seconded by Van Frachen. Call vote taken. Motion carried.

**B. Reserves - \$22,871.41:**

**Motion** – Wenzel moved to recommend to City Council to approve the Reserves Expenditure vouchers in the amount of \$22,871.41. Seconded by Brick. Call vote taken. Motion carried.

**C. Contingency - \$1,339.83:**

**Motion** – Sonnabend moved to recommend to City Council to approve the Contingency Expenditure vouchers in the amount of \$1,339.83. Seconded by Edinger. Call vote taken. Motion carried.

**D. TIF Expenditures - \$1,478.75:**

**Motion** – Wenzel moved to recommend to City Council to approve the TIF Expenditure voucher in the amount of \$1,478.75. Seconded by Edinger. Call vote taken. Motion carried.

Approved

**B. Review of License Applications:**

**1. Operator Licenses - New: Leah Sengbusch:**

**2. Operator Licenses – Renewal: Jonathan D. Enneper, Scott Eickert, John Muehlbauer, Michael A. Scharf, Russ Calaway, Cari Krepline, Steven Fischer:**

**Motion** – Edinger moved to recommend to City Council to grant an Operator License to Leah Sengbusch, Jonathan D. Enneper, Scott Eickert, John Muehlbauer, Michael A. Scharf, Russ Calaway, Cari Krepline, and Steven Fischer. Seconded by Sonnabend. Call vote taken. Motion carried.

**3. Six Month Class B Beer License: Renewal – Brillion Athletic Association – Peters Park – May 1, 2015 to October 31, 2015:**

**Motion** – Brick moved to recommend to City Council to grant a Six Month Class B Beer License to the Brillion Athletic Association for Peters Park from May 1, 2015 to October 31, 2015. Seconded by Nies. Call vote taken. Motion carried.

**4. Temporary Class B Beer License: New – Brillion Athletic Association for Brillion Fest Activities at Main Street Square Parking Lot:**

**Motion** – Sonnabend moved to recommend to City Council to grant a Temporary Class B Beer License to the Brillion Athletic Association for Brillion Fest activities at Main Street Square Parking Lot. Seconded by Edinger. Call vote taken. Motion carried.

**C. Review of Payroll:**

**Motion** – Edinger moved to recommend to City Council to approve the April 3, 2015 and the April 17, 2015 Payrolls. Seconded by Van Frachen. Call vote taken. Motion carried unanimously.

**D. 2014 Capital/Reserve Budget Carryovers:**

**Motion** – Edinger moved to recommend to City Council the 2014 Capital/Reserve Budget Carryovers as presented. Seconded by Sonnabend. Call vote taken. Motion carried.

**PROTECTION OF PERSONS & PROPERTY:**

Chief Mignon reported the Police Department’s Policies & Procedures Manual needs to be updated. She will be working on this with the State.

**CITY BUILDINGS AND GROUNDS:**

Mayor Deiter reported he and City Administrator Gosz will be meeting with the DPW Staff for building maintenance. He asked the City Council if there are areas in the City that they would like to see attention to. Please send those areas of concern to the City Administrator.

**PERSONNEL:**

None.

**NEW BUSINESS:**

**A. Ordinance – Regular Meetings of the City Council:**

Approved

**Motion** – Edinger moved to recommend to City Council to set a Public Hearing date to amend City Ordinance as it relates to the time of City Council meetings from 7:00 PM to 6:30 PM on the fourth Monday of each month. Seconded by Van Frachen. Call vote taken. Motion carried.

**ADJOURNMENT:**

**Motion** – Sonnabend moved to adjourn. Seconded by Nies. Call vote. Motion carried unanimously. The meeting adjourned at 6:22 pm.

Lori M. Gosz  
City Administrator/Clerk-Treasurer