

**REORGANIZATIONAL MEETING  
“NEW COUNCIL”  
Minutes**

**April 21, 2015**

**Brillion Community Center**

**6:15 PM**

**CALL TO ORDER:**

Mayor Gary Deiter called the meeting to order at 6:16 PM with the Pledge of Allegiance recited by those present.

**ROLL CALL:**

Present were Mayor Gary Deiter, Alderpersons Robert Brick, Mel Edinger, Crystal Fhlug, Betty Nies, Wally Sonnabend, Larry Van Frachen, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Community Development Director Cheryl Welch, Park & Rec Director Ann Marx, City Librarian Chris Moede, Police Chief JoAnn Mignon, and Deputy Clerk/Treasurer Joy Buboltz.

**APPROVAL OF AGENDA:**

**Motion** – Edinger moved to approve the agenda as printed and circulated. Seconded by Van Frachen. Call vote taken. Motion carried unanimously.

**THE CITY COUNCIL MEETINGS WILL FOLLOW CHAPTER 1 & 2 OF THE MUNICIPAL CODE. MEETINGS WILL RUN UNDER THE “ROBERT’S RULES OF ORDER”:**

Mayor Deiter stated the Brillion City Council meetings will follow Chapter 1 and Chapter 2 of the Brillion Municipal Code and the meetings will run under the “Robert’s Rules of Order”.

Gosz asked the City Council members if they would like to move the time of the Regular City Council meetings from 7:00 PM to 6:30 PM on the 4<sup>th</sup> Monday of each month. This would require an ordinance change. The consensus of the City Council was that they would like to move the time of the City Council meetings on the 4<sup>th</sup> Monday of each month from 7:00 PM to 6:30 PM. Gosz will place this item on the April 27<sup>th</sup> City Council meeting agenda for further discussion.

**ELECTION OF CITY COUNCIL PRESIDENT (NOMINATIONS FROM COUNCIL FLOOR):**

Mayor Deiter opened the City Council floor for nominations for City Council President.

Sonnabend nominated Mel Edinger as City Council President. Seconded by Van Frachen.

Mayor Deiter asked three (3) more times for any other nominations. None stated. Mayor Deiter closed the nominations.

**Motion** – Van Frachen moved to cast unanimous ballot for Mel Edinger as the City Council President. Seconded by Wenzel. Roll call vote taken. 7 votes cast. Motion carried unanimously.

Mel Edinger was elected as City Council President.

**MAYOR’S APPOINTMENTS:**

**A. Appointed Officials:**

**1. City Attorney – Lutz, Burnett, McDermott, Jahn & King, LLP:**

**Motion** – Nies moved to approve the appointment of Lutz, Burnett, McDermott, Jahn & King, LLP as the City Attorney for the City of Brillion. Seconded by Edinger. Roll call vote taken. 7 votes cast. Motion carried unanimously.

**B. Boards and Commissions:**

1. **Library Board – 3-year term – Nancy Zimpel, Linda Deiter:**
2. **Plan Commission – 3-year term – Robert Mathiebe, Gerry Sonnabend:**
3. **Park & Recreation Commission – 4-year term – Joe Behnke:**
4. **Board of Appeals – 3 year term – Roger Schwahn, Vacant (1<sup>st</sup> Alternate):**
5. **Water and Sewer Commission – 5-year term – Dan Mertens:**
6. **Brillion Housing Authority – 5 year term – Mark Vechart:**
7. **Cemetery Commission – 4-year term – Linda Deiter:**
8. **Redevelopment Authority Commission – 5-year term – Kim Buboltz, Jerome Popp, Mike Smith:**
9. **Police and Fire Commission: 5 year term – Larry Maciejewski, Vacancy:**
10. **Committee of the Whole – City Council Members:**
11. **Board of Review – 3 Alderpersons Appointed by the Mayor:**

Bob Brick, Betty Nies, and Larry Van Frachen will serve on the Board of Review for 2015 to be held on May 14, 2015 at 4:00 PM.

**Motion** – Edinger moved to collectively confirm Mayor Deiter’s appointment of the Boards and Commission as presented. Seconded by Brick. Roll call vote taken. 7 votes cast. Motion carried unanimously.

**ELECTION OF CITY COUNCIL REPRESENTATIVES ON BOARDS & COMMISSIONS:**

- A. **Plan Commission (Presently Crystal Fhlug):**
- B. **Water and Sewer Utility Commission (Presently Wally Sonnabend):**
- C. **Park and Recreation Commission (Presently Bob Brick):**
- D. **Cemetery Commission (Presently Carrie Wenzel):**
- E. **Redevelopment Authority (Presently Mel Edinger):**
- F. **Library Board (Presently Betty Nies):**

**Motion** –Sonnabend moved to nominate the following individuals as City Council Representatives on Boards and Commissions: Plan Commission - Crystal Fhlug, Water and Sewer Utility Commission - Wally Sonnabend, Park and Recreation Commission - Bob Brick, Cemetery Commission - Carrie Wenzel, Redevelopment Authority - Mel Edinger, Library Board - Betty Nies. Seconded by Fhlug. Roll call vote taken. 7 votes cast. Motion carried unanimously.

**HEALTH OFFICER – BELLIN HEALTH CLINIC:**

**Motion** –Edinger moved to confirm Mayor Deiter’s appointment of Bellin Health Clinic as the City’s Health Officer. Seconded by Wenzel. Roll call vote taken. 7 votes cast. Motion carried unanimously.

**WEED COMMISSIONER-DENNIS JANDREY:**

**Motion** –Wenzel moved to confirm Mayor Deiter’s appointment of Dennis Jandrey as the City’s Weed Commissioner. Seconded by Brick. Roll call vote taken. 7 votes cast. Motion carried unanimously.

**DESIGNATION OF OFFICAL NEWSPAPER (BRILLION NEWS):**

Mayor Deiter stated he would like to appoint The Brillion News as the official newspaper for the City of Brillion.

**Motion** –Brick moved to confirm Mayor Deiter’s appointment of the Brillion News as the City’s official newspaper. Seconded by Sonnabend. Call vote taken. Motion carried unanimously.

**DESIGNATION OF PUBLIC DEPOSITORIES:**

- A. **Calumet County Bank:**

**B. Verve – A Credit Union:**

**Motion** – Edinger moved to confirm Mayor Deiter’s appointment of Calumet County Bank and Verve – A Credit Union as Public Depositories for the City of Brillion. Seconded by Fhlug. Roll call vote taken. 7 votes cast. Motion carried unanimously.

**UPDATE CITY DIRECTORY AND APPROVAL TO PRINT:**

**Motion** – Sonnabend moved to update the City Directory and approve the printing of the City Directory. Seconded by Brick.

Edinger asked who receives this Directory. Gosz explained that Community Development Director Cheryl Welch and City Hall Administrative Assistant Pam Verstegen will work on updating the directory. The Directory will be included in Welcome Packets and will be placed on the City’s website. It may be possible that residents will also be mailed a copy of the Directory, dependent on the cost.

Call vote taken. All in favor. Motion carried unanimously.

**NEW BUSINESS:**

Mayor Deiter acknowledged Chris Moede for her 30 years of service to the City of Brillion as City Librarian.

**STATE OF THE CITY ADDRESS AND FUTURE GOALS – MAYOR DEITER:**

Mayor Deiter commented on the mandates being imposed on Villages, Cities, and Townships by the State and the work load on Staff with those mandates. He also stated this will be his last term as Mayor for the City of Brillion.

Mayor Deiter commented on ideas/thoughts he has on vacant buildings in the City and the “Now Hiring” banners that are posted outside of industries properties. He feels we should consider focusing on having Brillion become more of a bedroom community.

Mayor Deiter commented on the City Personnel. He stated he is very proud of all of the Department Heads and their Staff. He does try to “touch base” with each Department Head on a daily basis. He would also like to thank all of the volunteers in the City, which are approximately 160 appointed and elected officials.

**CITIZEN INPUT:**

Police Chief Mignon thanked the City Council and Staff for all of their support these last few weeks with the passing of her father.

**PRESS TIME:**

No questions.

**ADJOURNMENT:**

**Motion** – Wenzel moved to adjourn this meeting. Seconded by Sonnabend. Call vote taken. Motion carried unanimously. The meeting adjourned at 6:38 PM.

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Gary Deiter, Mayor

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Joy L. Buboltz, Deputy Clerk/Treasurer