

BRILLION PUBLIC LIBRARY BOARD
Brillion Public Library 10:00 A.M.
January 21, 2015

CALL TO ORDER:

Mark Axelrod called the meeting to order at 10:00 AM

ROLL CALL:

Present were: Chair Marc Axelrod, Tammy Fischer, Dean Wallace and Lyle Ott. Also present was Library Director Chris Moede Absent: Dominick Madison, Linda Deiter, Jeff Vande Hey, Betty Nies and Nancy Zimpel.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited by the group.

APPROVAL OF AGENDA:

Motion: Dean Wallace moved to approve the agenda as printed. Seconded by Lyle Ott. Motion carried.

APPROVAL OF MINUTES- December 17, 2014

Motion – Lyle Ott moved to approve the minutes of the December 17, 2014, Library Board Meeting as printed and circulated. Seconded by Dean Wallace. Motion carried.

COMMUNICATIONS:

A Thank You was received from the Brillion Home School Group.

A letter addressed to the Brillion Library Board from the Chilton Library Board as a request to discuss the idea of a “Shared Library Directorship.” This idea was discussed by the Board members present. It was decided to put this item on the agenda for next month’s meeting in order to allow more Library Board members to participate in this discussion.

LIBRARY DIRECTOR’S REPORT:

Circulation: Down for the year, however, December was up.

Financial: A Cellcom bill in the amount of \$73.68 was added.

Motion – Lyle Ott moved to accept the Financial Report as printed and circulated with the additional bill. Seconded by Dean Wallace. Motion carried.

c. Library Happenings:

The Peters Trust gave \$3,000 to the Library.

Chris attended the Winter Conference.

A representative for Edward Jones will be at the Library to discuss financial aid and strategies.

Automation/Technology:

Shared System/LARS:

LARS Meeting: Flipster (online magazine database) is up and running. Lucky Day items will be shadowed in the catalog. There will be a policy set on who can have access to the WorkFlows software. The Director of Eastern Shores was at the LARS meeting. She talked about changes in the technology area. The IT person (Margie) will be trained by Paul and serve as a back-up for Paul. Chris gave the Director a list of computer problems being experienced and problems not yet rectified.

Catalog stations

Two catalog stations no longer work so the Library is down to one working catalog station. Chris obtained quotes and verified with Margie what will work.

Motion – Dean Wallace moved to authorize the Library to purchase 2 computers at a cost not to exceed \$800 with the funds coming from the Library Reserves. Seconded by Lyle Ott. Motion carried.

Technology updates:

The new DVD player from Brillion Radio is here. Charter will install it today.

Buildings and Grounds Maintenance

Training on the HVAC controls occurred. A potential issue with the damper and lock out switch was discovered. The Library elevator has had problems with the switch locking out. The switch was switched to hopefully solve the problem.

Library programs

Library Friends

Next meeting is Thurs night at 6:00 PM.

1000 books

97 participants are signed up. 12 have completed the program. 18,700 books have been read.

Ongoing program updates

Munch-a-Movie dates are set up for the year.

The Milwaukee Bucks reading program is set up.

A reading program is set up to start in February. The prizes will be Wii items the Library has from a prior grant. The drawing will be held in April in conjunction with National Library Week.

Manitowoc-Calumet Library System

Darcy Schwalenberg-Keller was appointed to replace Marilyn Schuh on the System Board.

The Directors met. The Manitowoc Library is now closed on Thursdays. Flipster – our cost is \$290 for the year using the Rule of 13. Brillion will participate in the “Reach Out and Read” program. Erate is changing. They will now allow us to have our own network. This may be more cost effective for us. We now have one Hearing Loop at the Library and an amplification device.

OWLS

Walter Burhalter gave his notice and has left OWLS. The combined meeting at Chilton did not accomplish much. Chilton asked our Boards to vote on moving forward and if one Library says no then the issue is dead.

Library goals update

Our Library accomplished what was set out on our “Goals” list.

Library Director Evaluation

If Nick Madison is willing, this will be handled as it has in the past. All Board members will fill out the evaluation form and return it to Nick. He will compile the data and meet with Chris to discuss.

NEW BUSINESS

NA

PRESIDENT

NA

CITIZEN INPUT

NA

SET NEXT MEETING DATE

The next Brillion Public Library Board Meeting will be held on February 18, 2015 at 10:00 a.m.

ADJOURNMENT:

Motion – Lyle Ott moved to adjourn the meeting. Seconded by Dean Wallace. Motion carried. The meeting adjourned at 10:50 AM.

Tammy Fischer, Secretary