

(Approved)

## PARK & RECREATION COMMISSION MINUTES

February 5, 2015

Brillion Community Center

4:00 PM

**CALL TO ORDER:** Al Ebert called the meeting to order at 4:03PM.

**ROLL CALL:** Present were Al Ebert, Andy Geiger, Joe Behnke, and Alderperson Bob Brick. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Recreation Director/Aquatic Coordinator Ann Marx, and Mayor Gary Deiter. Absent were Mark Rajkovich, Dennis Miller, and Dawn Dietrich.

**GUESTS:**

None.

**APPROVAL OF THE AGENDA:**

**Motion** – Behnke moved to approve the agenda. Seconded by Geiger. Motion carried unanimously.

**APPROVAL OF MINUTES – JANUARY 8, 2015 REGULAR MEETING:**

**Motion** – Brick moved to approve the January 8, 2015 Regular Park & Recreation Commission meeting minutes. Seconded by Geiger. Motion carried unanimously.

**CHAIRMAN'S REPORT:**

No Report.

**VISITORS:**

None.

**DIRECTOR REPORTS:**

**A. Community Center:**

**1. Facility Report:**

Facility Reports were reviewed by the Commission.

**2. Carpet & Ceiling Tile Costs:**

Marx distributed quotes received for the ceiling tiles and flooring. The ceiling tiles would be in the hallway, Youth Center, and the Director's Office. Cost estimate is \$2.66 per sq. ft. if we take out the old tiles.

Superior Floor Covering gave a price of \$1,975.00 to trim the locker rooms. Quote for carpet would be \$21,400 with take out and installation. This would be approximately \$25.00 per carpet square for fund raising donations.

Marx reported the Scrap Angels are holding a quilt show in March. Any proceeds will go the Brillion Community Center Capital Projects.

**3. Dumbwaiter Inspection:**

Marx reported we pay approximately \$300 per year to have the dumbwaiter inspected by the State. To remove it would cost approximately \$350.00. The State would have to do a final inspection to decommission it. To take it out completely would cost approximately \$2,000.00. Marx will get more details for the Commission to consider at the next meeting.

**4. Generator and Sump Pump Install Bid:**

Marx reported the property insurance company has highly recommended a sump pump be installed in the pit area in the basement. Krueger Electric quoted \$1,386.90 for the installation and \$368.45 for the wiring to the generator panel. Geiger recommended obtaining another price from Todd's Plumbing and Moehn Plumbing.

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**B. Recreation:**

**1. Summer Team Sports-Update:**

Marx reported registration is up. There is a \$10 late fee if signing up late for programs.

**C. Aquatics:**

**1. Patron Comparison Report:**

The Aquatic Report was reviewed by the Commission. Usage is up from last year.

**2. Sand Filter Bids:**

Marx distributed bids for the sand filters. She reported one (1) filter is down. She received quotes to replace the filter that is down or all four (4) filters. She reported Pool Works was the lowest at \$1,841.00 for the damaged filter or \$6,764.00 to replace all four (4) filters with the TR140C Commercial Filters. Pool Works also quoted \$1,970.00 to replace the valves. If all four (4) filters are done than all would be new and should last 10-15 years.

**Motion** – Ebert moved to accept the quote from Pool Works for \$8,734.00 to be taken from the Pool Capital (chair lift budget) to replace the four (4) sand filters and valves. Seconded by Brick. Motion carried.

**3. Health Inspection:**

Marx reported the State Health Inspector was in and was impressed by the pool.

**D. Parks:**

**1. Roof Replacement Bids:**

Bids were received to replace the Open Pavilion and the bathroom roofs at Horn Park. JMR Builders LLC was the lowest at \$5,781.00. There is \$15,000 in Park Capital Outlay for this project.

**Motion** – Behnke moved to recommend to City Council the quote from JMR Builders LLC, in the amount of \$5,781.00, for the replacement/repairs of the Open Pavilion and the bathroom roofs at Horn Park. Seconded by Brick. Motion carried.

**2. Signs:**

Marx distributed quotes for signs. She received three (3) different quotes. Gosz stated there is enough money in the Park Capital Outlay for signs. It was suggested to do Horn Park and Heritage Park this year.

**Motion** – Behnke moved to purchase 6 X 2 signs from the Old Oke Shop for Heritage Park and Horn Park at \$1,250.00 each with the money to be taken from the Park Capital Outlay account. Seconded by Geiger. Motion carried.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None.

**ADJOURNMENT:**

**Motion** – Geiger moved to adjourn. Seconded by Brick. Motion carried. The meeting adjourned at 5:07 PM.

Lori Gosz  
City Administrator/Clerk-Treasurer