

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

February 23, 2015

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Crystal Fhlug (arriving at 6:03 PM), Betty Nies, Wally Sonnabend, Larry Van Frachen, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz and Police Chief JoAnn Mignon.

GUESTS:

None.

APPROVAL OF THE AGENDA:

Motion – Edinger moved to approve the agenda. Seconded by Sonnabend. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
JANUARY 26, 2015:**

Motion – Sonnabend moved to approve the minutes of the January 26, 2015 Committee of the Whole. Seconded by Van Frachen. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

FINANCE & PURCHASING:

A. Review of Vouchers:

1. 2014 Vouchers:

A. General Fund= \$11,227.98:

Motion – Edinger moved to recommend to City Council the approval of the 2014 General Fund vouchers in the amount of \$11,227.98. Seconded by Wenzel. Call vote taken. Motion carried unanimously.

B. Reserves = \$1,077.04:

Motion – Van Frachen moved to recommend to City Council to approve the 2014 Reserve expenditures in the amount of \$1,077.04. Seconded by Nies. Call vote taken. Motion carried unanimously.

C. Contingency=\$00.00:

None.

D. TIF Expenditures=\$0.00:

None.

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2. 2015 Vouchers:

A. General Fund= \$1,047,246.61:

Motion – Edinger moved to recommend to City Council the approval of the 2015 General Fund vouchers in the amount of \$1,047,246.61. Seconded by Van Frachen. Call vote taken. Motion carried unanimously.

B. Reserves = \$15,608.61:

Motion – Sonnabend moved to recommend to City Council to approve the 2015 Reserve expenditures in the amount of \$15,608.61. Seconded by Wenzel. Call vote taken. Motion carried unanimously.

C. Contingency=\$00.00:

None.

D. TIF Expenditures=\$234,601.94:

Motion – Wenzel moved to recommend to City Council to approve the 2015 TIF expenditures in the amount of \$234,601.94. Seconded by Edinger. Call vote taken. Motion carried unanimously.

B. Review of License Applications:

None.

C. Review of Payroll:

Motion – Nies moved to recommend to City Council to collectively approve the February 6, 2015 Payroll and the February 20, 2015 Payroll. Seconded by Edinger. Call vote. Motion carried.

D. Designation of City Depositories:

Gosz explained, per State Statute, the City must designate the public depositories which City funds shall be deposited. At the Spring Reorganizational Meeting the City Council appointed all three (3) financial institutions in the City. Now that Brillion Bank Mutual is closing the City Council should consider whether or not to continue with Bank Mutual in Kiel.

She reported there are currently two (2) savings accounts and one (1) CD at Bank Mutual. Van Frachen suggested the CD might be able to be moved without penalty. Gosz will check on and report at the next meeting.

Motion – Wenzel moved to recommend to City Council to authorize City Administrator/Clerk-Treasurer Gosz to move the two (2) savings accounts with Bank Mutual to the other depository (Calumet County Bank or Citizens First) that offers the best interest rate. Seconded by Sonnabend. Call vote taken. Motion carried.

PROTECTIONS OF PERSONS & PROPERTY:

Mignon gave a brief report on the current investigations. March 2nd Officer Alt will be back to full duty. The Annual Report will be given in March.

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CITY BUILDINGS AND GROUNDS:

Mayor Deiter reported that DPW Staff are finishing work on the street sweeper. He also reported the new pay loader is being fitted for a plow.

PERSONNEL:

A. Closed Session per W.S.S. 19.85(1) (c):

Motion – Edinger moved to go into Closed Session per W.S.S. 19.85(1) (c). Seconded by Nies. Call vote taken. Motion carried.

The Committee went into Closed Session at 6:18 PM.

B. Open Session:

Motion – Edinger moved to return to Open Session. Seconded by Sonnabend. Call vote taken. Motion carried.

The Committee returned to Open Session at 6:23 PM.

C. Police Administrative Assistant Employment Agreement:

Motion – Edinger moved to recommend to City Council the Employment Agreement for the Police Administrative Assistant to Sarah Simes. Seconded by Sonnabend. Call vote taken. Motion carried.

NEW BUSINESS:

Van Frachen reported that State Representative Al Ott asked what the City Council thought of the Right to Work Bill.

ADJOURNMENT:

Motion – Edinger moved to adjourn. Seconded by Sonnabend. Call vote taken. Motion carried unanimously. The meeting adjourned at 6:31 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer