

(Approved)

**SPECIAL PLAN COMMISSION
Minutes**

January 14, 2015

Brillion City Hall

5:00 PM

CALL TO ORDER: Mayor Gary Deiter called the meeting to order at 5:00 P.M.

ROLL CALL: Present were Mayor Deiter, Al Ebert, Zane Zander, Gerald Sonnabend and Crystal Fhlug. Also present were Community Development Director Cheryl Welch. Absent were City Administrator/Clerk-Treasurer Lori Gosz, Building Inspector Mike Angoli, Robert Mathiebe, and Garrett Zimpel. **GUESTS:** Beth Wenzel

APPROVAL OF THE AGENDA:

Motion – Ebert moved to approve the agenda. Seconded by Zander. Motion carried unanimously.

Carstens Mill LLC – Tax Increment Financing Proposal – TID #2:

Wenzel had presented her request for Tax Increment Financing at the January 5, 2015 Plan Commission. At that time more information was needed to be collected about the availability of TID#2 funds to the city. Welch presented on the updated information provided by the City Assessor and Financial Advisor to Gosz in her absence. The Financial Advisor determined that there is \$70,000 remaining at this time for the City to borrow. Gosz's recommendation is that the City retains some of this for other projects.

Sonnabend **MOTIONED** to send to Council for approval of up to \$50,000 for the Carstens Mill, LLC project. Ebert seconded. Motion carried with Zander abstaining.

Planning Process Workshop:

Welch facilitated a planning process with the Plan Commission members to identify the goals, action steps necessary to meet the goals, next steps, and assignment of accountability. The topic areas of focus include storm and ground water management, commercial development and support, industrial development and support, residential development, land use, roads and streets, and effective communication and marketing strategies. Due to time constraints land use and residential development strategies will be discussed at the February 2, 2015 Plan Commission meeting. The planning process will continue over a period of time, bringing additional stakeholders to the discussion with each of the areas of planning in the near future.

OLD BUSINESS:

None

NEW BUSINESS:

None.

ADJOURNMENT:

Motion – Sonnabend moved to adjourn the meeting. Seconded by Fhlug. Motion carried unanimously. The meeting was adjourned at 7:05 pm.

*Cheryl Welch
Community Development Director/Redevelopment Coordinator*