

(Approved)

PARK & RECREATION COMMISSION MINUTES

January 8, 2015

Brillion Community Center

4:00 PM

CALL TO ORDER: Al Ebert called the meeting to order at 4:09 PM.

ROLL CALL: Present were Al Ebert, Andy Geiger, Mark Rajkovich, Dennis Miller, Joe Behnke, and Dawn Dietrich. Also present were City Administrator/Clerk-Treasurer Lori Gosz and Recreation Director/Aquatic Coordinator Ann Marx. Absent were Alderperson Bob Brick and Mayor Gary Deiter.

GUESTS:

High School Students Dalton Matsuoka, Jesse Priest, and Jade Konrad.

APPROVAL OF THE AGENDA:

Motion – Geiger moved to approve the agenda. Seconded by Miller. Motion carried unanimously.

APPROVAL OF MINUTES – DECEMBER 4, 2014 REGULAR MEETING:

Marx noted a spelling error of Dan Stieber.

Motion – Miller moved to approve the amended December 4, 2014 Regular Park & Recreation Commission meeting minutes. Seconded by Rajkovich. Motion carried unanimously.

CHAIRMAN’S REPORT:

No Report.

VISITORS:

See Guest List.

DIRECTOR REPORTS:

A. Community Center:

1. Facility Report:

Facility Reports were reviewed by the Commission.

2. Future Building Improvements:

Marx distributed an improvement list that was created in 2013. She stressed the importance of replacing the ceiling tiles in the Youth Center. Miller has a vendor scheduled to look at the ceilings to see what would be recommended. It was the consensus of the Commission to start with the ceiling tiles. Marx suggested if any other ideas come up to add them to the list.

Geiger questioned the Park signs. It was suggested to get some prices on this.

3. Fund Raising Ideas:

Miller suggested beginning fund raising events like the Lions Club Big Ticket event. Timing of the event so it doesn't conflict with other Clubs was discussed. It was suggested to double up with the Brillion Fest activities with a silent auction at Peters Park.

B. Recreation:

1. Internship:

Marx drafted a list of responsibilities that the Intern will be working on. She explained the internship will be a 13 week program.

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2. New Year's Special-Recap:

Marx reported approximately 500 people were in attendance for the New Year's Special. Everything was donated and it was a successful event.

C. Aquatics:

1. Patron Comparison Report:

The Aquatic Report was reviewed by the Commission.

2. Pool Update:

Marx reported she has received positive comments on the project. She explained the painter will be coming back to do touch up work.

D. Parks:

1. Roof Replacement Bids:

Marx reported two (2) bids were received for the Open Pavilion and the Bathroom Roof Replacement Project. Gosz stated the project will need to be advertised before any bid can be awarded.

Gosz suggested a specifications list for the project to be included in the bid ad. The Commission determined the specifications and that the project should be completed by May 17, 2015. Gosz will put a notice in the newspaper requesting bids with specifications listed. Bids received will be reviewed at the next Park & Recreation Commission meeting.

2. Tennis Courts:

Marx reported she talked to the vendor who is willing to work with the DPW Staff to fill cracks. There is \$3,000 in Reserves for this project and the quote was \$3,800, filling the cracks was not included in the quote. Gosz suggested checking with the DPW Staff on the cost of material for crack filling.

Motion – Miller moved to move forward with the repairs to the tennis courts and to use funds from the Roof Reserves if necessary. Seconded by Geiger. Motion carried.

OLD BUSINESS:

Marx reported on the following:

- Broken couch was replaced.
- Dance Recital was rescheduled due to the Packer game.
- Donor plaque for the pool project will be purchased. Miller noted Bob & Pat Endries made a donation towards the pool project.
- The old pool covers will be disposed of and will not be replaced.

NEW BUSINESS:

None.

ADJOURNMENT:

Motion – Geiger moved to adjourn. Seconded by Rajkovich. Motion carried. The meeting adjourned at 5:07 PM.

Lori Gosz
City Administrator/Clerk-Treasurer