

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

January 12, 2015

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Crystal Fflug, Betty Nies, Wally Sonnabend, Larry Van Frachen, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz and Police Chief JoAnn Mignon. Absent was Alderperson Bob Brick.

GUESTS:

Jack Hill, Troy Jensen, Mark Fredrickson, and David Rae from Gold Cross Ambulance Service.

APPROVAL OF THE AGENDA:

Motion – Edinger moved to approve the agenda. Seconded by Van Frachen. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
DECEMBER 22, 2014:**

Motion – Sonnabend moved to approve the minutes of the December 22, 2014 Committee of the Whole. Seconded by Van Frachen. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

PROTECTIONS OF PERSONS & PROPERTY:

A. Ambulance Department:

1. Review of Monthly Reports:

Mark Fredrickson introduced David Rae as the new Operations Director for Gold Cross. Jack Hill will be retiring from Gold Cross effective January 31, 2015. Fredrickson will then be promoted to CEO of Gold Cross.

Fredrickson reported there were 46 calls in the month of December. Eight calls were from the ambulance floating in Hilbert area, which resulted in three (3) calls to Hilbert and five (5) to Chilton. Fredrickson stated placing the ambulance in the Hilbert area from time to time has been working out very well.

Jansen explained the Financial Report through the end of November was a positive \$1,821.00. Hill reported year end financials should end with positive revenue over expenditures. The City should see another year of subsidy paid back from Gold Cross.

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Hill thanked the City Council for the last 16 years of allowing Gold Cross to provide ambulance service to this community. He stated the Brillion City Council has taken pride in the ambulance service and Gold Cross greatly appreciates this.

Fredrickson reported he will be scheduling meetings within the next couple of months to provide services to surrounding communities.

B. Police Department:

1. Review of Monthly Report:

Chief Mignon reported on the following:

- Incident Court Report.
- She reported the Police Officers did an awesome job in December filling vacant shifts to keep overtime costs at a minimal.
- The Assessment Center for the Police Administrative Assistant position is complete. She plans to have a recommendation for a final candidate at the Committee of the Whole meeting in February.
- Two full time Police Officers have been on medical leave. One Officer is scheduled to return to work.
- Grant was received from the Brillion Lions Club for the purchase of a digital camera, which will be used by the PSLO.

C. Fire Department:

1. Review of Monthly Report:

Mayor Deiter reported the Fire Department is finalizing their By-Laws.

D. Municipal Court:

1. Review of Monthly Report:

No report.

CITY BUILDINGS AND GROUNDS:

A. Review of Monthly Report:

Gosz reported the DPW Staff has been working on the repairs to the street sweeper. Once complete it should result in a cost savings by having Staff doing the work.

B. Manitowoc River Watershed Study – Update:

Gosz reported the next meeting is scheduled for Wednesday, January 21st at 6:00 PM at the BCC.

FINANCE AND PURCHASING:

No report.

PERSONNEL:

A. Closed Session per W.S.S. 19.85(1) (c):

The Committee did not go into Closed Session.

B. Open Session:

The Committee did not go into Closed Session.

Approved

C. 2015 Employment Agreements – Part-time Patrol Officers:

Motion – Van Frachen moved to recommend to City Council the 2015 Employment Agreements for the Part-time Patrol Officers as presented. Seconded by Sonnabend. Motion carried.

NEW BUSINESS:

Mayor Deiter reported he talked to the owner of the Golf Course regarding his future plans for the restaurant portion of his business.

ADJOURNMENT:

Motion – Edinger moved to adjourn. Seconded by Sonnabend. Call vote. Motion carried unanimously. The meeting adjourned at 6:50 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer